

# HARVARD HISTORICAL COMMISSION

13 AYER ROAD • HARVARD, MASSACHUSETTS 01451



*The Harvard Historical Commission is chartered "...to preserve and protect the historic assets of Harvard, its buildings, structures, places, sites, and surrounding settings of historical or architectural significance."*

Following are the minutes for the regular meeting of the Harvard Historical Commission at the Hildreth House, 15 Elm Street, on February 3, 2016 at 7PM.

## TOPICS:

TIME

### CALL TO ORDER

7:00

**ATTENDANCE** David Vannicola , Pam Marston, Rick Veltri, Moe Dancause, Sherry Graham

**AUDIENCE** Rich Nota, Highway department

Robert Oliva, David Ross Assoc.

John Martin, resident with application

**REVIEW/APPROVE MINUTES OF LAST MEETING** The minutes were reviewed and accepted unanimously. 7:05

### **PUBLIC HEARING: Town of Harvard, Bromfield School Parking Area**

7:15

The commission went into a public hearing to discuss the parking area. Since there was no one from the public present, the public hearing was closed.

Moe questioned moving Ministers walk. It will be a gravel walkway along the cemetery wall and will circle around the parking lot near the school entrance. Rich and Robert described the parking lot area, as well as islands for vegetation and lighting. The proposed lot will accommodate the same number of cars as previously but will allow for more uniform parking. The project was unanimously approved.

### **NEW APPLICATIONS: 5 Fairbank Street, Replacement of Window**

7:45

John presented his application for a new window at the side of his home. The current picture window faces the Old Library. It will be replaced with a smaller window with two over two panes. These are in keeping with the other windows in the house. Boston Sash and Millwork is the manufacturer. Renderings of the window were available to the commissioners. Motion made that it is substantial. The vote was unanimous.

**CHAIR'S TIME:** None Scheduled

**Correspondence:** Nothing Received

### **ON-GOING BUSINESS :**

#### **REPORTS FROM COMMITTEES AND LIAISONS:**

- Historic Properties WG: Status same
- Historic House Marker Program (PM): Status 8:15  
Pam reported that the marker program is moving along. Six plaques were ordered by the HHS as gifts to the owners of the homes profiled on the HHS House Tour in October. Susan Lee spent many hours researching these homes for accurate dates and ownership data. Plaques for some homes in town are still in the research stage, others have gone into production.

#### **OTHER BUSINESS:**

8:20

- Moe filled the commissioners in on the Fiscal 2017 Budget Report Meeting with FinCom. Moe explained the budget items. GIS overlay was OK'd at the ATM for \$1200. New stationery for hearing notices is \$350, subscriptions are \$150. The vote was unanimous in support of the budget.
- Discussion to Choose Date for Special Meeting with Selectwoman Lucy Wallace 8:45  
The date of Feb 10 was chosen.

**COMMISSIONERS' TIME:** (To exchange ideas, concerns, items of interest, and problems)

8:55

**SET DATE FOR NEXT MEETING: March 2, 2016**

### **ADJOURNMENT**

9:15

Respectfully Submitted,  
Pam Marston, Secretary